

SIC/HO/WD/MDC/10/2010-11

Dated: 25.01.2011

To,

Sub.: Tender for Hire Charges for Setting Up of Hanger and Other Infrastructure for NSIC's Foundation Day Ceremony

Sir,

Sealed offers are invited from experienced and eligible contractors for setting up the hanger structure and allied infrastructure on hire basis for the work as mentioned in the enclosed Schedule of Quantities on the terms and conditions stipulated below:

1. The duration of the event shall be for one day.
2. The bidder may also download the tender document from NSIC website. However, any alteration in the downloaded tender document is strictly prohibited.
3. Technical Eligibility Criteria – The bidder shall enclose the following documents along with its tender to fulfill the technical eligibility criteria.
 - i. Copy of work order and completion certificate for at least one work of similar nature of value not less than Rs.15.00 lac.
 - ii. Proof of PF registration of the party.
 - iii. Copy of Valid VAT/ Work Contract Tax registration.
4. Work of similar nature means installation of hanger structure with allied infrastructure for any event/ exhibition/ seminar/ workshop etc., on hire basis.
5. Earnest Money of Rs.50,000/- (Rupees Fifty Thousand Only) shall also be submitted along with the tender in the form of Demand Draft favouring "The National Small Industries Corporation Ltd." payable at New Delhi.
6. Criteria for Award of Work – The work shall be awarded to the bidder quoting the lowest bid value in the enclosed Schedule of Quantities subject to having qualified the technical eligibility criteria.
7. Earnest Money of the qualified bidder shall be retained as security deposit and shall be returned without any interest to the contractor on successful completion of the work. However, earnest money of the other bidders shall be returned without any interest after opening of the tenders.
8. The tenders submitted by the bidders shall remain valid for a period of 90 days from the date of submission of the bids.
9. NSIC reserves the right to reject/ cancel one or all offers without assigning any reason.

Contd..2/-

10. NSIC reserves the right to split the work among bidders.
11. The bidders are advised to inspect the site of work before submitting the tender.
12. Before submitting the tender, the bidder should satisfy himself that he has adequate infrastructure/ resources in terms of manpower and material etc. to complete the work in all respect within the stipulated time frame. The contractor shall not be allowed to sub-let the work during any stage of the contract.
13. If required, successful tenderer shall get the layout drawing of the event approved from the Delhi Fire Services (DFS) in accordance with the stipulations of the said authority. However, statutory fees paid on this account, if any shall be reimbursed to the contractor as per actuals on submission of receipt issued by the DFS.
14. The contractor shall use fire resistant materials to ensure that there is no mishap due to fire.
15. The total time allowed for the completion of the work, from the date of written order to commence the work shall be 4 days but all the work should be completed latest by one day before the date of event.
16. The contractor shall commence the work within 2 days from from the date of issue of work order and upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered.
17. In the event of failure to commence the work as stated above, the security deposit of the contractor shall be forfeited and NSIC shall get the work executed at the risk and cost of the contractor.
18. The contractor shall at his own expense arrange for safety provisions or as required by the Officer-in-charge in respect of all labour directly or indirectly employed for performance of the works. The contractor shall indemnify and keep indemnified NSIC against any loss arising out of a mishap/ accident involving the labour employed by him / any third party injury/ loss of life/ property etc., while executing the work.
19. The quoted rates shall be inclusive of all tools & plants, materials, labours, transportation, taxes and duties etc., for fabrication and dismantling of the structure and allied set up.
20. The rates shall remain firm for the entire duration of the contract and extended period, if any and escalation on any account whatsoever shall not be paid.
21. Deviations – The quantities mentioned in the schedule of quantities are approximate and may vary depending upon site conditions/ requirements. The Officer-in-charge is fully empowered to deviate, either by way of addition or deductions, deletion from the works described in the Schedule of Quantities.
22. In case the work is not completed within the stipulated period, NSIC reserves the right to levy liquidated damages @3% per day of award value.
23. On successful completion of the work, the contractor shall submit the final bill. The payment shall be made to the contractor based on actual measurement subject to statutory deductions. No intermidate / running payments shall be released.
24. The contractor shall comply with all the PF/ESI/Labour and other applicable statutory regulations and he shall indemnify and keep indemnified NSIC from any liability arising out of observance of any such statutory provision.
25. The work shall be carried out inside the NSIC Complex and the contractor shall follow all the rules and regulations of NSIC.
26. All the items shall be got approved from the Officer-in-charge before installation.
27. All electrical works shall be carried out as per standard Indian Electricity rules.

28. The contractor shall make his own arrangement for water and electricity required at site for installation of the hanger and allied infrastructure.
29. After completion of the event, the contractor shall dismantle and remove all the materials within 48 hours.
- 30. Any conditional tender is liable to be rejected.**
31. The tender document with all terms & conditions contained herein along with Schedule of Quantities shall form the part of the contract. All the pages of this tender document shall be signed with seal by the bidders and enclosed with the price bid.
- 32. Bidder by submission of this tender shall be deemed to have accepted all the terms and conditions contained in the tender document.**
33. Your offer in two sealed envelope addressed to the **General Manager (Works), NSIC Ltd. NSIC Bhawan, Okhla Industrial Estate, New Delhi- 110 020** should be delivered at the Central Receipt Section (**CR Section**) of NSIC Ltd. NSIC Bhawan, Okhla Industrial Estate, New Delhi- 110 020 latest by **03.30 PM on 03.02.2011**.
34. The name of the work and due date should be clearly mentioned at the top of the envelop containing the offer submitted by you i.e. **"Tender for Hire Charges for Setting Up of Hanger and Other Infrastructure for NSIC's Foundation Day Ceremony."**
35. The bid of all bidders shall be opened at **4.00 PM on 03.02.2011**, in the presence of the authorized representatives of the bidders who choose to be present.

Thanking you,

Yours faithfully,

Encl.: As above.

(A.Gupta)
Manager (Works)

Schedule of Quantities

S.No.	Item Particulars	Qty.	Unit	Rate (Rs.)		Amount(Rs.)
				In figures	In words	
1	Installation of hanger superstructure made of aluminium tubular sections in inverted "V"/"D" shape with clear span of 23 metre and knee height of 4 m (approx.) and other accessories complete in all respect with water proofing and fire retardant sheet covering on the sides and roof. The hanger structure along with covering should have strength to withstand wind load upto 90 kmph.	1500	Sqm			
2	Pipe Pandal made of steel frames and thick fabric of approved shade with side covering as per the directions of Officer-in-charge.	500	Sqm			
3	Floor covering with New Synthetic Carpet (Unitech/ Obeetee or equivalent) inside/ outside the hanger, colours to be got approved from NSIC with laying charges. including maintenance thereof. Different colors of carpet may be used at different locations as approved by the officer in charge.	2000	Sqm			
4	Single/ Three Phase power wiring in the hanger(s) / NSIC Exhibition Grounds as per requirements	50	KW			
5	2.40 m high tin barricading/ fencing along the periphery of the Exhibition Space using MS Sheets and steel sections/ ballis duly covered with fabric of approved shade from one side	500	metre			
6	Providing and fixing of display boards, murals and backdrop etc. inside/ outside the hangers with digital flex printing on vinyl sheets mounted on MS tubular sections of required sizes (Design of murals to be provided by the contractor)	300	Sqm			
7	Kanat of (standard height) fixing with heavy fabric in approved shade duly supported with MS pipes and other accessories as per the direction of officer-in-charge	100	metre			
8	Fire extinguishers A B C type each of capacity 5 Kg with pressure guage system	50	each			
9	Green net carpeting	500	Sqm			

10	Wooden Platform of thickness at least 19 mm using ply boards laid over the ground at a height between 10 cm to 20 cm to provide an even and smooth surface using steel / wooden frames inside/ outside the hanger capable to withstand dead/ live load as per the direction of Engineer-in-charge	1500	Sqm			
11	Power back-up arrangement with a provision of 10 KVA soundproof Diesel Generating Set with operator for full duration of the event (10 hours approx.). The cost to be inclusive of all fuel, lubricants, transportation, installation etc. Complete in all respect.	1	each			
12	Power back-up arrangement with a provision of 62.5 KVA soundproof Diesel Generating Set with operator for full duration of the event (10 hours approx.). The cost to be inclusive of all fuel, lubricants, transportation, installation etc. Complete in all respect.	1	each			
13	Providing and fixing of flood lights / halogen lights on hire for lighting entire complex of the fair (other than stall area) in all directions of the complex, in addition to the general lighting arrangement of ITPO.					
(a)	250 W –Flood Lights (Metal Halide)	15	each			
(b)	400 W Flood lights (Metal Halide)	15	each			
(c)	500 W – Halogens light	20	each			
14	Pedestal type noiseless variable speed fans (Almonard/ Usha Lexus or equivalent)	100	each			
15	Supply and placement on hire basis healthy plants, in neat and clean flower pots, well painted.					
(a)	Flowering bogivill as 3' to 4' height in pots	50	Nos.			
(b)	Decorative colour foilage plants of 3' to 4' height.	100	Nos.			
(c)	Monstfai as in drum size 2' to 3' height.	100	Nos.			
(d)	Evergreen small plants like cholhel assaragus, ferns, treadescancies	100	Nos.			

16	Wooden Stage dias of 18 ft x 35 ft and height 3 ft. duly carpeted with frills on side, two nos. wooden steps for climbing up & getting off the stage, head table for ten persons duly covered with side frills and covered on top with new white cloth and one speaking podium with arrangement of flower decoration on dias.	1	each			
17	VIP revolving chairs with leather covering	10	each			
18	Providing the inauguration Lamp and Rangoli arrangements. etc. during opening ceremony of the fair.	1	Job			
19	Banquet chairs	700	each			
20	Two seater Sofa with leather covering in excellent condition	30	each			
21	Centre Table	10	each			
22	Food Service Counters of height 2.5 ft and width 2 ft. with white cloth covering on top and side frills of appropriate colour as approved by Officer-in-charge	20	Running Metre			
23	Supply of bouquet of good quality flower bouquet	20	each			
24	Covering of sides of hanger structure with white / off white laminated panels of height 2.4 m fabricated with octonorm system in good condition as per directions of Officer-in-charge.	175	Running Metre			
25	Installation & Arrangement for fixing of blow ups of size 38" x 48" (approx.) on the octonorm panel with T-bolts etc. , and spot lights for proper illumination of the blow ups. The blow ups shall be provided by NSIC.	50	Nos.			
26	Audio System with cordless mike-2 nos., podium mike-1 no. And adequate no. of speakers of proper wattage for proper audibility inside the hanger as per directions of Officer-in-charge	1	Job			
27	P/F of name plates of acrylic sheet of appropriate size for the VIP's on the head table. Name of the VIP should be fixed on sheet with computer cut letters complete in all respect	10	each			

28	Suplpy of good quality bouquet of flowers as per direction of Officer-in-charge	15	each			
29	Arrangement for upkeep of the hanger/ pandal structure and approach thereof during the event and removal of garbage etc., as per the directions of Officer-in-charge	1	Job			
	Grand Total					

Signature of authorized signatory with seal